

**SOUTHEASTERN REGIONAL MH/DD/SAS
PROVIDER COMMUNITY
SEPTEMBER 1, 2004
MINUTES**

Present: 48

LME Staff Present: 12

Gary Allen called the meeting to order at 1:30 pm. All of those in attendance were asked to introduce themselves.

Gary announced that the majority of the providers should have received their contracts. Everyone will be required to bill electronically beginning October 1, 2004 and a flyer will go out to that effect. The entire electronic billing procedure is in the Provider Manual along with the contracts. Gary went over the Dispute Resolution policy and the appeals process, which was part of their handouts. Gary also went over the requests for physical location mailing that will go out to providers so that attending provider billing numbers can be assigned based on locations. Caroline Staton asked that all current locations of providers be given to Provider Relations so that this information can be keyed into our approved provider listing on "G" drive. Gary informed the providers of a complaint from Robeson County Public Library regarding clients being left unsupervised in the library. Caroline went over with the providers what is needed for referrals for outpatient services. All provider profile forms must be returned to provider relations via e-mail.

Dr. Gloria Elliott spoke to the group about the training needs survey that will be sent to the providers. The Training Subcommittee is in the process of setting up trainings for providers based on their needs. Dr. Elliott said that it is very important that these surveys be returned.

Laura Smith-Allen, LMHC Unit Coordinator addressed the group on the Child At Risk Collaborative. She stated that she has been given the task of implementing the child mental health plan that is required by the state and part of that plan is the child collaborative. Several years ago mental health in partnership with DSS, DJJDP, and DPI decided that what was needed from the state level down to the local level was a child collaborative. This collaborative will be made up of agencies in the community that have a stake in the children that we are trying to provide services for. The local collaborative needs to be expanded. She asked for volunteers from providers in attendance to serve on the collaborative. Three providers are needed for OP services for children, two for CBS for children and one for residential services for children. The committee meets monthly on the first Monday. Because of the holiday the next meeting is scheduled for September 13, 2004 from 10:00 am to 12:00 noon. Twelve providers were interested in serving on this committee. Those interested in serving on the committee names were drawn based on services. Those members will be required to serve on this committee for

one year. If they cannot serve, this issue will be presented to the providers to select alternates.

Outpatient Child: Assisted Care, Linking Services and Family Alternatives

CBS: Cross Creek Group Home and Behavioral Link

Residential: Trinity Home

Gary announced that the fall FARO conference would be held in Asheville in a few weeks. Registration packets are available for those providers interested in attending. He thanked Life Solutions, Inc. for providing refreshments. The next meeting is scheduled for October 6, 2004 @ 1:30 p.m.

Submitted by,

Sheila Beatty
Program Assistant V